



# Behavior Analysts of West Michigan

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## APPLICATION FOR EMPLOYMENT (please print clearly)

Please answer all questions. Resumes are not a substitute for a completed application.

We are an equal opportunity employer. Applicants are considered for positions without regard to veteran status, uniformed service member status, race, color, religion, sex, national origin, age, physical or mental disability, genetic information or any other category protected by applicable federal, state, or local laws.

Position Applying For: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City ZIP

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Are you a United States Citizen? \_\_\_ yes \_\_\_ no

Have you ever been convicted of a felony? \_\_\_yes \_\_\_no

Desired Salary/Hourly Rate: \_\_\_\_\_

Type of employment desired: \_\_\_ Full-time \_\_\_ Part-time

Days available: \_\_\_ Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday

Date Available to begin: \_\_\_\_\_

### EDUCATION:

SCHOOL	NAME and ADDRESS	YEARS ATTENDED	DEGREE RECEIVED	MAJOR
High school				
College				
Post College				

Other				
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**CURRENT EMPLOYEMENT:**

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Month/year hired: \_\_\_\_\_ Current pay rate: \_\_\_\_\_

Position held: \_\_\_\_\_

Duties performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Supervisor: \_\_\_\_\_

His/her work number: \_\_\_\_\_ email: \_\_\_\_\_

May we contact them? \_\_\_yes \_\_\_no

**PAST WORK EXPERIENCE:**

EMPLOYER	ADDRESS	Employment dates	Reason for leaving

**REFERENCES:**

Please list names of additional work- or volunteer-related references we may contact

NAME	TITLE	COMPANY	PHONE and EMAIL

What is your knowledge of ABA therapy? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you willing to go through training? \_\_\_yes \_\_\_no

Are you willing to do online training on your own time (15-20 hrs)? \_\_\_yes \_\_\_no

What is your computer experience?

Web-browsing/on-line training: \_\_\_beginner \_\_\_intermediate \_\_\_expert

Excel software: \_\_\_beginner \_\_\_intermediate \_\_\_expert

Video editing: \_\_\_beginner \_\_\_intermediate \_\_\_expert

Languages that you speak along with degree of fluency: \_\_\_\_\_

I understand and agree that if driving is a requirement of the job for which I am applying, my employment is contingent upon possessing a valid driver's license and automobile liability insurance in an amount equal to the minimum required by the state where I reside.

I understand that Behavior Analysts of West Michigan is an alcohol and drug-free workplace and agree to work under the conditions consistent with federal, state, and local law. If employed, I understand that if there is empirical evidence of illegal drug or alcohol use by me during work hours, I may be subject to an immediate alcohol or drug test consistent with our employment policy handbook and applicable to federal, state, and local law.

If employed by Behavior Analysts of West Michigan, I understand and agree that to the extent permitted by federal, state, and local law, I may be required to sign a confidentiality and/or conflict of interest statement.

I certify that all the information on this application, my resume, or any supporting documents I may present during any interview is and will be complete and accurate to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of any information may result in disqualification from consideration for employment or, if employed, disciplinary action up to and including immediate dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date